

Welcome to In School Suspension

A guide to the ISS Program at Bettendorf Middle School

In School Suspension

- *Although In-School Suspension, also known as ISS, is designed to minimize the need for Out-of-School Suspensions while providing constructive and positive learning experiences for students, it is not meant to be torturous.*
- *This PowerPoint has been created to share information about ISS, what expectations the ISS teacher and the BMS administration have for the students assigned ISS, share documents students may need, answer common questions, etc.*

Please remember --

- *If you have accumulated 6 days of tardies to school (tardy to TA) you will receive 1 day of ISS.*
- *If you have accumulated 10 days of tardies to school you will receive 2 days of ISS.*
- *Tardies to classes will not count towards tardies to school; however, if you have excessive tardies to class you may receive a day or more of ISS.*

ISS Expectations

- **Students will be assigned a specific seat.**
- **All daily assignments must be completed on the day it is assigned.**
- **Students must stay in their seats unless given permission from the ISS instructor.**
- **No talking.**
- **No gum, food or drinks.**
- **The class, as a whole, will take two scheduled restroom breaks during the day. Students may also go when we leave the room for lunch.**
- **Students must be reading or working on assignments during the day. Drawing is not an option with the exception of free time.**
- **No sleeping, or the appearance of sleeping, in class.**
- **No electronic devices.**
- **Lunch will be eaten in the ISS room quietly.**
- **Students will follow all school rules while in ISS.**
- **Any verbal instruction given by an administrator or ISS Supervisor shall supersede these printed rules and procedures.**
- **Any violation of rules may result in additional days of ISS. The ISS Supervisor can request extra days of ISS.**
- **Absences from ISS will be made up before returning to regular classes.**

Common Questions About ISS

Do I have to bring my text books, notebook paper, pencils?

- Bring your notebook, pencils and pens! It would be helpful if you did bring your text books. Although ISS is equipped with most of the text books students need, we may not have them all (it has happened before).

May I bring snacks and a drink?

- Due to the structure and purpose of ISS there is no snack time. However, if you would like to bring your own lunch you may do so. You must follow the guidelines: no soda, nothing that has to be heated, no deliveries, no excessive junk food. Students may bring in a plain water bottle if they wish.

May I bring a book or magazine to read?

- We promote reading whenever possible!!! There are some guidelines that must be followed: magazines must have articles to read (well thought out, informative, etc.) Books and magazines must comply with school policies. Free reading may only be done after all assignments are completed or points have been earned for this privilege during the day.

More ISS Questions

What if I am absent or school is closed on the day that I am to serve ISS?

- If you are absent or school is closed on the day that you have been assigned ISS you must come to ISS the next day you are in attendance. Failure to do so may result in another day of ISS.

Can I still participate in school activities if I am in ISS?

- No. Students may not participate in extra curricular activities on the day they are in ISS. This includes school dances, football games, pep rallies, field trips, special speakers, etc.

Can I listen to music while I am working?

- Students will have the opportunity to earn time where they may listen to music on their electronic devices. However at the beginning of the day all electronic devices must be turned in to the ISS teacher for safekeeping. Failure to turn in your device may result in an additional day of ISS.

How to Survive ISS

- ***Survival Tip #1: Arrive on time and with all of your supplies.***
- ***Survival Tip #2: Yes, you have ISS, but it isn't the end of the world. Just face this fact and come with a positive attitude and we will get you through it.***
- ***Survival Tip #3: Follow the school rules, as well as ISS rules.***
- ***Survival Tip #4: Be respectful of school property, those around you, and yourself.***
- ***Survival Tip #5: Don't believe everything you have heard about ISS.***
- ***Survival Tip #6: Please know that it is not the ISS Supervisor, faculty/staff or administration's goal to make this a difficult experience. It's up to you. Your attitude and your behavior during ISS will drive the experience.***

Goals of ISS

- *to be fair, firm, and consistent when working with students.*
- *help keep students current on assignments*
- *to not hold anything against any student.*
- *not to take sides on any argument between students, or between students/faculty/staff.*
- *to instill a sense of respect in the students; respect for themselves and others.*
- *never to nag. We will ask, we will encourage, and then, if needed, we will inform the student that their behavior may result in points being taken off, which could result in another day of ISS.*

ISS Point System

Students with a full day of ISS begin with 25 points. Students with a half day of ISS begin with 15 points. They have the opportunity to earn additional points as well as have points deducted. The points accumulated during the day over and above the starting total may be used to earn specific privileges once in the morning and once in the afternoon. These privileges may include listening to music while working, free time, or other things at a cost of 20 points per activity. Points will be deducted for not following the expectations of the ISS room. The day in ISS will be repeated if a student's point total reaches zero. Some examples of the points system are below.

- Working on assignments – 5 points earned for every 30 min students work quietly
- Reading quietly if all assignment complete – 5 points earned per 30 min reading time
- Assisting other students with assignments if requested – 5 points earned
- Disruptive Behavior (including talking) – 5 point deduction each occurrence
- Sleeping / Head down on desk – 5 point deduction each occurrence
- Not coming to ISS prepared with materials – 5 point deduction
- Failure to turn in electronic device - additional ISS day
- Gum / Candy – 5 point deduction each occurrence
- Refusal to work on assignments / Refusal to read – 10 point deduction each occurrence
- Arguing about assignments / Complaining about working – 5 point deduction
- Other points may be deducted or added at the ISS instructor's discretion for occurrences not listed here

ISS Process

- **Upon arrival in ISS, students will review the expectations and initial that they have read and understand those expectations.**
- **Students will complete the Student Think Sheet in order to process through and examine their choices. (slides to follow)**
- **Students will be given a list of both current and missing classwork that needs to be completed**
- **Students will be given the opportunity to go to their lockers to get their class materials as well as a book to read**
- **Once all assignments are completed students are expected to read silently for the remainder of their ISS.**
- **Students who successfully meet the expectations of ISS will have the opportunity for free time on the computer twice during the day as a reward for making good choices. Free time must be “paid” for with accumulated points. 20 points per 30 minutes.**
- **At the end of the day or the next day an email will be sent to parents and administration documenting the day of ISS.**

Student Think Sheet

Student: _____

Date: _____

Staff: _____

1. What behavior led to this consequence?
2. What were you thinking or feeling at the time?
3. What did you want to happen?
4. Did you get what you wanted?
5. What did it cost you?
6. What alternative(s) could you choose next time to avoid a consequence?